

Ponca Promise Partial College Expenses Reimbursement Form

Updated: 4-1-2024

Program Description: The Ponca Promise is a program sponsored by the Ponca Community Educational Foundation, Inc., (PCEF) which provides college class related expenses reimbursement for up to two Northeast Community College (NECC) or Wayne State College (WSC) college credit classes taken by eligible students during their senior year at Ponca High School. PLEASE NOTE: One college credit class/semester.

Purpose: The PCEF Board of Directors developed this program for two reasons:

1. To promote the importance of higher education for the students of the Ponca School District.
2. To help alleviate some financial burden incurred by Ponca School students who are advancing their post high school education while still in high school.

Guidelines:

PCEF will reimburse \$75 of a Ponca High School senior's college class related expenses for a first and/or second semester NECC or WSC college credit class, pending the student has earned a grade of at least a "B" or higher grade point average or 3.0000 or higher on a 4.0000 scale grade point average on the NECC or WSC grading scale when the following guidelines have been met:

1. The student will complete a "Request for Ponca Promise Partial College Expenses Reimbursement Form" and submit it to the Ponca High School Guidance Counselor who is a board member of the PCEF.
2. The student (or student's parents) will pay for his/her class and class-related expenses upfront when registering for the NECC or WSC college credit class by working with the Ponca School official(s).
3. The student will sign a release form allowing Ponca School and PCEF officials access to the student's progress toward class completion and his/her final grade in that class.
4. The student must show proof of his/her final grade from the NECC or WSC college class for which he/she is requesting funding reimbursement by submitting his/her final grade to the Ponca High School Guidance Counselor.
5. The student must provide a copy of the paid NECC or WSC invoice for the college class or related college class expenses for which he/she is requesting partial college class related expenses reimbursement to the Ponca High School Guidance Counselor. ***This invoice must identify the person to whom the PCEF will write the partial reimbursement check.***

Upon completion of the above requirements the PCEF will write a check to the qualifying student for college class related expenses reimbursement of \$75.

Semester: FALL or SPRING (circle one) _____ (year)
Name of College: _____
Course Name & Number: _____
of Credits: _____
Tuition Cost for this Course: _____ (PCEF will reimburse \$75 toward the class or related college class expenses.)
Related Costs for this Course: _____
Person who Paid for this Course: _____ (Must provide a document of the name of the person who paid for this course.)

By signing this form I agree to allow PCEF officials to contact NECC or WSC for the purpose of checking my class progress and my grade as a Ponca High School student taking college credit class(es).

I will submit this completed form, a final grade report, and a copy of my paid NECC or WSC invoice (with the name of the person to whom PCEF will write the reimbursement check) for this class upon completion of this course, to PCEF officials so that the PCEF can reimburse me \$75 of college class related expenses. I have successfully completed earning at least a "B" or higher or 3.0000 or higher grade point average in this class according to that college's grading system.

(Student's Full Signature)

(Today's Date)

(Student's Parent's Signature)

(Today's Date)

(Signature of Ponca School Official &/or PCEF Official)

(Today's Date)