



Ponca Community Educational Foundation, Inc.

P.O. Box 568, Ponca, NE 68770

Award Guidelines and Information

Name of Award: _____
Date Established: _____ Initial Amount: \$ _____

Type: _____ **Endowment** _____ **Annual Cash Donation**

Use: _____ **Scholarship** _____ **Special Use** _____ **Other**

Name(s) of Donor(s): _____

Contact Person: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email address: _____

1. If this is an endowment, will additional contributions be made in the future? _____
If so, please describe your future plans for giving:

2. If this is a Cash Scholarship or Special Use Award, do you intend to give it annually? _____
Comments regarding annual giving plans:

3. The Foundation is a 501(c)(3) charitable, non-profit organization as determined by the IRS. We cannot discriminate against any person on the basis of race, creed, color, sex, sexual orientation, gender identity, genetic information, national origin, religion, age, disability, socioeconomic status, marital status, or veteran status. Aside from this, are there any Special Guidelines you wish to establish for your Scholarship? _____
If so, please describe as simply as possible:

4. If this is for a Special School Project, please describe the general area of use for the funds:

5. If no student or use shall qualify under your guidelines in a given year, what do you want the Foundation to do with the funds that year? Please check one of the following uses for the proceeds in that situation.

- | | |
|---|----------------------------------|
| _____ award scholarship to any student | _____ use as Board determines |
| _____ to General Endowed Scholarship Fund | _____ to General Fund |
| _____ hold over until the next year | _____ move interest to principal |

*** The Foundation has a Selection Committee that determines scholarship awards based on student applications and a point system. The committee will do their best to incorporate any general guidelines established. Their decisions are final. You will be notified of your scholarship award winner each year.**

*** Special Use Awards are made by the Foundation's Board of Directors who will, within the best of their ability, follow any guidelines you may establish.**

*** Endowments are non-refundable and the funds may not be recalled or returned.**

*** Endowments must meet a minimum \$15,000 before being awarded. Cash awards must be a minimum of \$500.**

Today's Date: _____ **Donor Signature:** _____

Acceptance and Guidelines Committee Chairperson: _____ **Date:** _____

Ponca Community Educational Foundation Award Information

Many Endowments, Cash Scholarships, and Special Use Awards are established as lasting memorials or hold special meaning for the donor. If appropriate, please provide a brief explanation of the reason or purpose for your gift. For memorials, you may wish to include a short biography or story about the person(s) or family being honored. (The Foundation keeps this information as part of the historical record so that recipients each year may learn about the donor or memorial behind their award.)